

## The following are the rules for The St Bonaventure's Future Lottery (200 Club):

### Name

1. The lottery shall be known as The St Bonaventure's Future Lottery.

### Management

2. The lottery shall be managed by The St Bonaventure's Finance, Premises, Health & Safety Governors which will comprise of members of The St Bonaventure's School Community.

### Private Lottery

3. The Lottery shall be a private lottery within the meaning of Section 4(1) of the Lotteries and Amusements Act 1976 or as subsequently amended.

### Promoter

4. The Promoter shall be the Chairman of The St Bonaventure's School Governors.

### Participation

5. Participation shall be confined to members of The St Bonaventure's School Community. No participation in the lottery may be made by anyone under the age of 16 years.

### Payment

6. Admission to the lottery shall be on payment to The St Bonaventure's Future Lottery the sum of £5 per month, per lottery number. Payment shall be by standing order, or Cheque payment for £60 to cover 12 Months.

### Joining, Withdrawing or Varying the Number of Chances Held

7. A member may join, withdraw from the lottery or vary the number of chances held, subject to the prescribed maximum, at any time. New members may join at any time, and members resigning will purchase their last shares in the term of leaving.

### Expenses

8. All expenses in connection with the lottery shall be paid by The St Bonaventure Future Lottery Account.

### Distribution of Funds

9. Following the payment of prizes the remaining funds contribute towards St Bonaventure's Projects.

## Prizes

10. Prizes to winners each month shall be paid according to the following scale related to the total income from payments for chances in that month. First Prize £50 Second Prize £25 Third Prize £10 and four lots of £5.

## Limitation as to Prizes

11. Not more than one prize shall be awarded in respect of any one chance at any determination of prizes.

## Lottery Numbers

12. Every participant shall be allocated a lottery number consisting of digits in respect of every chance held. A communication specifying all the lottery numbers, which term the draw is for and the winners, shall be publicised in the weekly school Newsletter.

## Records

13. The Promoter shall maintain records of numbers allocated to each participant. The records may be inspected by any participant, or by any member of The St Bonaventure's School Community, at any reasonable time on application to the Promoter. The records must be produced at every draw.

## Date and Place of Draw

14. The draw shall normally be held monthly following receipt of Bank statement confirming paid Participants, at The St Bonaventure's School and shall be made in respect of the prizes detailed in para 10. The Promoter may vary the day and place of the draw.

## Conduct of the Draw

15. The draw shall be conducted openly under the supervision of at least one member of The St Bonaventure's School and in the presence of at least three other members of The St Bonaventure's School Community. The draw shall be made by drawing numbered tokens from a receptacle(s), so that the digits on the first seven cards drawn constitute in that order the lottery numbers qualifying for the prizes in order they are drawn, first prize, first card etc. Winning numbered tokens are not returned for the next draw. A list of the winning numbers shall be compiled at the draw and signed by the member of the Committee and one other person present.

## Payments to Winners

16. Payments to winners shall be by Cash. Cheque payments can be made upon request. Payment shall be made to the person registered as the participant to whom the winning lottery numbers were allocated at the time of the draw; b) No payment shall be made unless the person to whom the winning number was allocated was, and was entitled to be, a member of The St Bonaventure School Community both at the time the chance was purchased and at the time when the draw was made. Unclaimed prizes

will be held for six months. Following this a letter notifying the participant of an option to donate will be issued.

### Publication of Results

17. The Promoter shall arrange for the names, lottery numbers of the winners and amounts of each prize drawn, together with the total income in payments for chances, to be announced in the newsletter of The St Bonaventure's School on the day of the draw. **Disputes**

18. All questions or disputes arising in connection with the lottery shall be referred to a committee comprised of members of The St Bonaventure's School Board of Governors. Their decision shall be final.

### Alterations to Rules

19. Participation in the lottery shall be governed by these rules which shall not be amended except at a general meeting of The St Bonaventure's School Finance, Premises, Health & Safety Governors. Notice of any proposed alteration must be submitted in writing to the Secretary of the Committee at least fourteen days before the date of the Meeting.

### Dissolution

20. The chairman of The St Bonaventure's School Governors shall have the power to authorise the dissolution of the lottery and to direct that The St Bonaventure's School Lottery make arrangements for the final draw to be made.

### Commencement

21. These Rules became effective 13 July 2016