



Privacy Notice:

The school workforce: those employed to teach, or otherwise engaged to work at, a school

The General Data Protection Regulation: How we use your information

We process personal data relating to those we employ to work at, or otherwise engage to work at, our school. This is for providing you with HR services and to fulfil its legal obligations as an employer. This is also assist in the running of the school and/or to enable individuals to be paid. The collection of this information will benefit both national and local users by:

Improving the management of workforce data across the sector;
Enabling development of a comprehensive picture of the workforce and how it is deployed;
Informing the development of recruitment and retention policies;
Allowing better financial modelling and planning;
Enabling ethnicity and disability monitoring; and
Supporting the work of the School Teachers' Review Body.

This personal data includes identifiers such as names and National Insurance numbers and characteristics such as ethnic group, employment contracts and remuneration details, qualifications and absence information.

We will not share information about you with third parties without your consent unless the law allows us to. We are required, by law, to pass on some of this personal data to:

Our local authority
The Department for Education (DfE)

If you require more information about how we and/or DfE store and use your personal data please visit:

https://www.sgsts.org.uk/SchoolWorkforce/HRforSchools/SitePages/Contract_Documentation.aspx
<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you want to see a copy of information about you that we hold, please contact:

The Headteacher and in their absence, Deputy head Teacher.

The school shares information with the following organisations:-

- Capita - SIMS
- Bluesky Education
- Bristol Local Authority
- Eschools
- Dfe
- Clifton Diocese
- NW24 Cluster

- Newman Hub
- Integra